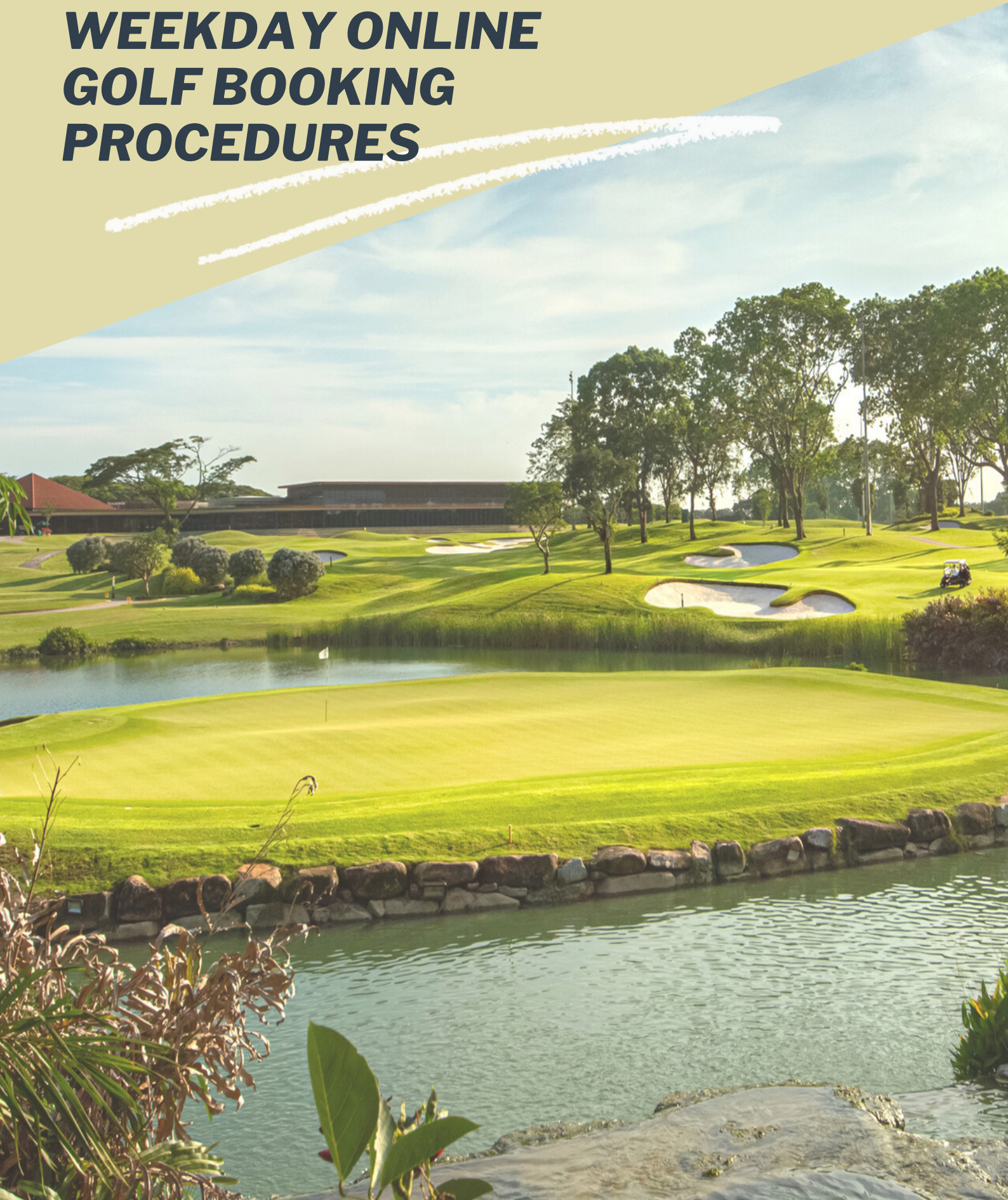




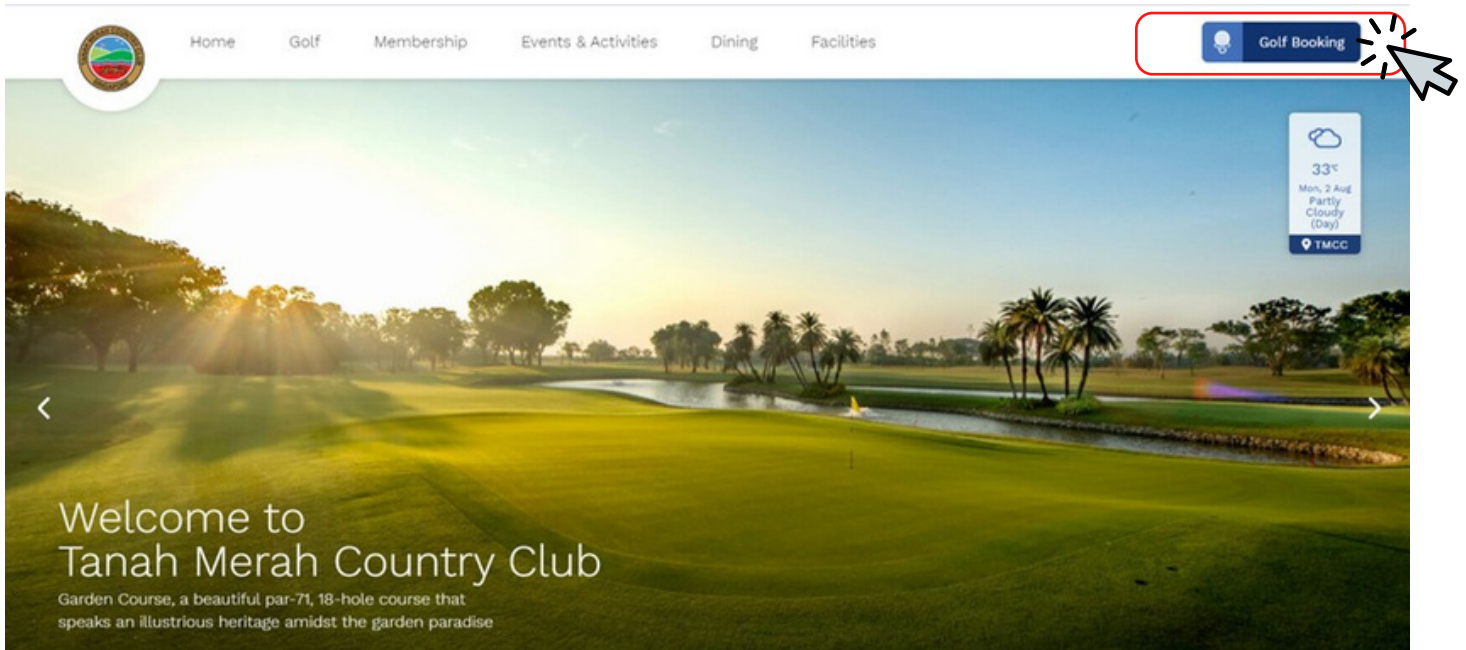
# **WEEKDAY ONLINE GOLF BOOKING PROCEDURES**



# STEP BY STEP

## *Week Day Golf Booking Guide*

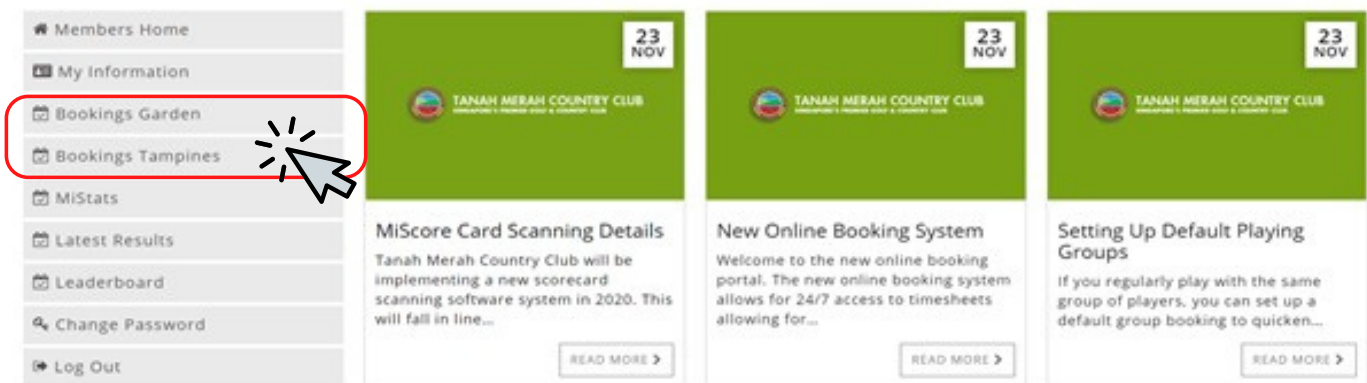
### STEP 1



Click on '*Golf Booking*' to access "Members' Login (Golf Booking) page."

### STEP 2

#### Members Home



Depending on your preferred golf course, select '*Bookings Garden*' or '*Bookings Tampines*' on the dashboard to commence the booking process.

## STEP 3



Click “Join Ballot”.

## STEP 4

You are in the ballot to access the timesheet.  
Please do not leave this page. If you open another browser window you may lose your position in the queue.

Opens in  00:01:34

Once you have successfully joined the Ballot, please wait for timesheet to open. **Please do not leave the page while it is loading.**

Note:

Please wait approximately five (5) seconds before the timesheet opens, Members who have successfully entered the ‘*Waiting Room*’ will receive a queue number, which is randomly allocated by the system.



Kindly refrain from using multiple browsers to login the balloting system. Please be reminded that you are only allowed to use one browser to join the Ballot.

An automated system prompt will surface if you are using multiple browsers to login:

**You have added yourself to the queue more than once!**

It appears you have opened multiple browser windows and added yourself to the ticketing queue more than once. Please close this window and return to your original session to access the timesheet.

## STEP 5

Due to heavy demand you have been placed in a queue.

 **Current Position : 1**

 **Approximate Slots Available : ~12**





 **Approximate Full Flights Available : ~3**

You will be automatically redirected to the booking page when your position reaches zero.

When the timesheet opens, five (5) members will be redirected to the timesheet page and all others will receive their queue number, which will indicate their “Current Position”.

As one member exits the booking page, your queue number (current position) will be reduced by one, and when your queue number (current position) reaches zero, you will be automatically redirected to the timesheet page.

## STEP 6

07:31 am 1st Tee AM	 9/18 Fees				
07:39 am 1st Tee AM	 9/18 Fees				
07:47 am 1st Tee AM	 9/18 Fees				
07:55 am 1st Tee AM	 9/18 Fees				

Select preferred tee time by clicking '*Book Group*'. This button appears only on available tee time.

# STEP 7

## Booking for GARDEN COURSE

1st Tee PM 12:47

CANCEL

Seconds remaining until reservation terminates 151

PLAYER 1 \$0.00    PLAYER 2    PLAYER 3    PLAYER 4

✖ Chia (20.6) ⓘ    Type Name    Find Player    Find Player

\$0.00 Member with Trolley

Chia - Minimum number of players to book is 3.

Number of Holes: 18 Holes 9 Holes

Confirm Booking



Select Partners    Add Guest

First Name:     Surname:     SEARCH

Gender: Male    Home Club: Select Club

CHS/SGA Number:     SEARCH

Handicap Index:     + ADD    CLEAR

Complete the fields and click on '*Confirm Booking*'.

Upon clicking on '*Confirm Booking*', your name will be shown on the overview as follows:

12:39 pm 1st Tee PM	9/15 Fees	BOOKED	BOOKED	BOOKED	BOOKED
12:47 pm 1st Tee PM	9/15 Fees	Chia [20.6] \$	BOOKED	BOOKED	
12:55 pm 1st Tee PM	9/15 Fees	BOOKED	BOOKED	BOOKED	BOOKED
01:03 pm 1st Tee PM	9/15 Fees	BOOKED	BOOKED	BOOKED	BOOKED

In the event that the preferred tee time or all flights are taken, members can register to the waiting list by clicking on the 'Waiting List' button

TANAH MERAH COUNTRY CLUB  
SINGAPORE'S PREMIER GOLF & COUNTRY CLUB

HOME MEMBER INFORMATION LOG OUT LOGOUT

GARDEN COURSE  
Mon August 16

BACK TO FIXTURES WAITING LIST

Show All AM PM 9 Holes 226 Confirmed Bookings

07:31 am 1st Tee AM	9/18 Fees	BOOKED	BOOKED	BOOKED	BOOKED
07:39 am 1st Tee AM	9/18 Fees	BOOKED	BOOKED	BOOKED	
07:47 am 1st Tee AM	9/18 Fees	BOOKED	BOOKED	BOOKED	BOOKED
07:55 am 1st Tee AM	9/18 Fees	BOOKED	BOOKED	BOOKED	BOOKED
08:03 am 1st Tee AM	9/18 Fees	BOOKED	BOOKED	BOOKED	
08:11 am	9/18 Fees	BOOKED	BOOKED	BOOKED	

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HOME MEMBER INFORMATION LOG OUT LOGOUT

Waiting List: GARDEN COURSE

BACK TO TIMESHEET

Earliest Start Time 05:00 Latest Start Time 19:00 Nine Hole

WAITLIST PLAYER 1  
Find Player

Current Wait List Add Guest

ADD TO WAITLIST

Name	Membership Number	Earliest Start Time	Latest Start Time	Nine Hole	
Reserved		05:00	08:00	No	
Reserved		07:30	09:30	No	
Reserved		07:30	09:30	No	
Reserved		13:00	19:00	No	

Your name will automatically be registered. Select 'Add to Waitlist' to confirm.

Adjust timing for preferred session of play as below:

- 05:00 – 10:00hrs for AM session
- 12:00 – 15:00hrs for PM session

Please note that if you have existing booking, you will not be able to add your name in the waiting list.



Golf Office staff will contact members from the waitlist according to their queue number whenever a flight is available.